

June 5<sup>th</sup>, 2017

Monthly Town Board Meeting

7:35 PM

Glenmore Community Center

X-Present 0-Absent

Loppnow X

Nowak X

Klika X

Kozlovsky X

DeMerritt X

Ossmann X

Guns X

Attorney Gagan 0

Residents/Guests

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING  
MONDAY, JUNE 5<sup>TH</sup>, 2017, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

**AGENDA: All agenda items, except for Resident Input, are intended for discussion/consideration and possible action, unless noted.**

1. CALL TO ORDER By Chair Loppnow.
2. Notice to all that Video Recording is taking place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chair Loppnow.
5. Certify Wisconsin Open Meeting Law certified by Clerk Ossmann.
6. Request for a Rezone for Joseph and Jenny Delcorps, GL 101-4, at 1714 Scray Hill Road, De Pere, WI 54115 from R-R Rural Residential to B-1 Community Business Motion by Loppnow to approve the rezone, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.
7. Request for a Conditional Use Permit for Joseph and Jenny Delcorps, GL 101-4 for a Child Day Care Center in the B-1 Community Business Zone. Motion by Loppnow to approve Resolution No 2017-5 to approve the Conditional Use Permit for GL-101-4, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote. Clerk Ossmann will get a copy to the Del Corps for signatures following the meeting.
8. Section P-Land Division Page P-3 and P-22 review surveys required for simple land divisions. Schaefer gave some detail as to the reasoning behind the changes. Motion by Loppnow to approve the changes, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.
9. Define original parcel Section P Land Division Page P-3 par 7 Motion by Loppnow to define original parcel, page 6 item 34, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.
10. Section T Off street parking and loading- review surfacing and marking of parking lots. Dropped from Plan Commission but was already published. No action taken.
11. Zoning Administrator Report Presented by Ossmann.
  - a. Driveway Permits presented Driveway permit for Tim Schaetzpal was presented. The board members reviewed but tabled until next month as the driveway was not staked.
12. Plan Commission Chair Report Presented by Ann Schaefer.
13. Building Inspector report. Klika requested Ossmann to send an e-mail to Johnson to request an inspection at Shirley Road to inquire if there has been any progress on the building or any inspections done.
  - a. Non-compliant issues
14. Constable's Report Found a dead deer on Shirley Road.
15. Assessor's Report Board of Review in May and no one showed up, all files turned in to the County and files have been turned in to the State. Papers are being turned over to the town.
16. Treasurer's Report Received our 2017 Recycling grant for \$2019.95.
17. Community Center issues Ossmann commented that the mud and grass in front corner needed to be cleaned up, take out some ground and add grass seed. The counties tractor cannot be parked at the Town Hall this weekend as there is a wedding that is happening here on Saturday and it will be in the way.
18. Various road, sign, culvert, ditch and bridge issues To send a letter to Clement Sipiroski to clean his ditch out so that the water can drain per Ron Nowak. Trees will be getting trimmed on Fairview. Text Pro 1 Property to Rick Loppnow so he can contact them in regards to grass cutting.
19. Traffic Patrol within the Town of Glenmore Approved already for June. Motion by Nowak to approve service for July, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.
20. Class B Combination Beer and Liquor from Dennis Oleck, 5904 Dickinson Rd., De Pere, WI at the Farmstead, 5904 Dickinson Rd., De Pere, WI Motion by Nowak to approve the Class B Combination Beer and Liquor License for Dennis Oleck at 5904 Dickinson Road, De Pere, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.
21. Operator's License

- a. Sherry Nowak, Daniel Lorenz, Pete Allen **Motion by Loppnow, 2<sup>nd</sup> by Klika to approve the Operator's Licenses for Sherry Nowak, Dan Lorenz & Pete Allen. M/C. Loppnow Yes, Klika Yes, Nowak Abstain.**
- b. Lisa Boncher **Motion by Klika, 2<sup>nd</sup> by Nowak to approve the Operator's license for Lisa Boncher. M/C Klika Yes, Nowak Yes, Loppnow Abstain.**
- 22. Cigarette Application **From Dennis Oleck 5904 Dickinson Road, De Pere, WI Motion by Nowak to approve the Cigarette License from Dennis Oleck at 5904 Dickinson Road, De Pere, WI, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.**
- 23. Appointment of Zoning Administrator **Motion by Loppnow to appoint Ben Schauer as the Zoning Administrator for the Town of Glenmore, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
- 24. Appoint a member to the Town of Glenmore Planning Commission **Motion by Klika to accept Erica Thompson to the Plan Commission, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
- 25. Minutes:
  - a. April 5<sup>th</sup>, 2017 Zoning Public Hearing
  - b. April 5<sup>th</sup>, 2017 Town Board Meeting
  - c. April 18<sup>th</sup>, 2017 Town Board Meeting
  - d. April 18<sup>th</sup>, 2017 Annual Meeting—**Review Only**
  - e. May 1<sup>st</sup>, 2017 Zoning Public Hearing
  - f. May 1<sup>st</sup>, 2017 Town Board Meeting
  - g. May 10<sup>th</sup>, 2017 Board of Review
  - h. May 23<sup>rd</sup>, 2017 Special Town Board Meeting**Motion by Loppnow to approve the minutes as presented, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
- 26. Summary Budget / Current Bills **Motion by Loppnow, 2<sup>nd</sup> by Nowak to approve the bills as presented. M/C by unanimous voice vote.**
- 27. Clerk's Correspondence **Recycling card for the house for the church/ house in Shirley. Per Board, they would not receive a card as they are not a tax paying residence.**
- 28. Chair's Correspondence **Shared the Court report with the Board.**
- 29. Resident Input **Robert Smurawa spoke in regards to trees overhanging Fairview Road. Norb VanDeHei shared that Lee Kapinos came to the BOA and will be returning to the Plan Commission for a rezone back to ag.**
- 30. Adjournment **Motion by Nowak, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote. 8:25 PM. Next Board Meeting: Monday, July 3<sup>rd</sup>, 2017**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully Submitted,

Cindy Ossmann, Clerk