

February 1st, 2021

X-Present 0-Absent

Public Hearing

7:56 PM Glenmore Community Center

Loppnow X Nowak X Klika X Kozlovsky X
DeMerritt X Ossmann X Guns 0 Schauer X
Attorney Gagan 0 Schaefer X Residents/Guests 11

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY FEBRUARY 1ST, 2021, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input, are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order **by Chairman Rick Loppnow at 7:56 PM.**
2. Notice to all that Video Recording is taking Place **by Chair Loppnow.**
3. Pledge of Allegiance **by all.**
4. Welcome **by Chair Loppnow.**
5. Certify Wisconsin Open Meeting Law **by Clerk Cindy Ossmann.**
6. Plan Commission Chair Report **Ann reported that NEA and D&J have reported some changes in their blasting procedures due to a flying rock. Ann stated that Detrie's needed their ESA permits prior to approving the parcel along with a letter from the Denmark Fire Department Chief.**
7. Request for a Certified Survey Map for 11.01 acres for Dave Detrie, 4814 Glenmore Rd, De Pere, WI 54115, GL-46. Property is being split in order to sell lot 1. **Resident does not have the ESA permits or a letter from the Fire Department as required by the Plan Commission. Nor does he have a final copy of the Certified Survey Map to present to the Town Board. The Clerk has been in contact with the Fire Department who has given verbal approval of the turn around. Motion by Klika to conditionally approve the CSM upon receipt of the Shoreland Permits, a letter from the Fire Department and review of the final CSM by the Town, 2nd by Nowak. M/C by unanimous voice vote. Clerk Ossmann to review paragraph 9 of the Easement of Agreement to ensure the wording is updated to Brown County. M/C by unanimous voice vote.**
8. Request for a Rezone of 1.59 acres from Agriculture to Rural Residential for Dave Detrie, 4814 Glenmore Rd, De Pere, WI 54115 in lot 2 in order to build a house in the Rural Residential zone. **As this is an unusual situation, and we are not using any farmland, we will be noting this in the files for this property. Without this being an unusual circumstance, we typically would not approve a situation like this. Motion by Nowak to approve the rezone for 1.59 acres from agriculture for Dave Detrie, conditionally upon all items for the Certified Survey Map being received and completed, 2nd by Loppnow. M/C by unanimous voice vote.**
9. Zoning Administrator Report **2 land use applications, 1 for Abe Allen to build a shed, and 1 for Stencil Farms to move an electrical service panel.**
 - a. Driveway Permits **None Presented.**
 - b. Code Violations **We will be resending out letters again this month, with Feb 20th. After that they will be getting citations.**
10. Plan Commission Appointments **Motion by Loppnow to reappoint Erica Thompson and Norb VanDeHei to the Plan Commission for a 3 year term, 2nd by Nowak. M/C by unanimous voice vote.**
11. Board of Appeal Appointments **Motion by Loppnow to reappoint Norb VanDeHei and appoint Dianna Matzke to members of the Board of Appeals, 2nd by Klika. M/C by unanimous voice vote. Motion by Loppnow to appoint Tom Ronk as an alternate to the Board of Appeals, 2nd by Klika. M/C by unanimous voice vote.**
12. Building Inspector report **Report presented for Marty Johnson.**
 - a. Non-compliant issues
13. Constable's Report **Nothing to report.**
14. Assessor's Report **Seth received items from Marty, but is waiting for the County for land splits. Reviewed dates and have decided on April 14th 5-7 for Open Book and May 10th 630-830 for Board of Review.**
15. Treasurer's Report **Voiding the check to Lakeland Door and will reissue upon receipt of new invoice.**
 - a. Tax Collection Contract with Brown County **County is looking to make all municipalities collect their own taxes. There will be a meeting coming up this Thursday with the county. We will review again at next month's meeting.**

16. Community Center issues **Loppnow stated that at the Brown County Joint Municipal court meeting that they key issue was brought up. The recorders will not be shut off during the meetings. Ron stated that the renters would receive the keys for the front doors and the back doors and could be given the day of the meeting and they would drop it in the mailbox outside as they leave.**
17. Various road, sign, culvert, ditch and bridge issues **County came last week Monday and fixed a sign.**
 - a. Review any bids that may need to be posted for 2021 **Road bids to be posted to be opened for the April meeting. To be sent out early March or late February.**
18. Minutes:
 - a. January 4th, 2021 Town Board Meeting
 - b. January 21st, 2021 Public Hearing
 - c. January 21st, 2021 Town Board Meeting
 - d. January 26th, 2021 Town Board Meeting**Motion by Nowak to approve the above minutes as presented, 2nd by Klika. M/C by unanimous voice vote.**
19. Budget / Current Bills **Motion by Loppnow to approve the bills as presented, 2nd by Klika. M/C by unanimous voice vote.**
20. Clerk's Correspondence
 - a. Elections—February 16th and April 6th
 - b. 2021 Town Clean-Up Day—April 10th 8 AM – 12 PM
 - c. Meeting at the county for taxes **See notes above.**
 - d. Garbage on school road **Harter had a new driver this week. Items were addressed and the Town will keep an eye on this.**
 - e. Cost recovery ordinance **The Town Board will continue to review these items in the next few weeks, but all is moving ahead as planned.**
21. Chair's Correspondence **Loppnow has been receiving many calls in regards to junk vehicles within the Town. These need to be addressed soon.**
22. Resident Input **No input from the public.**
23. Adjournment **Motion by Loppnow to adjourn, 2nd by Klika. M/C by unanimous voice vote.**

Upcoming Board Meeting: March 1st, 2021

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully Submitted,

Cindy Ossmann, Clerk