

Loppnow X      Nowak X      Klika X      Kozlovsky X  
DeMerritt X      Ossmann X      Guns 0      Schauer X  
Attorney Gagan 0      Schaefer 0      Residents/Guests 4

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING  
MONDAY, NOVEMBER 2<sup>ND</sup>, 2020, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

**AGENDA: All agenda items, except for Resident Input, are intended for discussion/ consideration and possible action, unless noted.**

1. Call to Order **by Chairman Rick Loppnow.**
2. Notice to all that Video Recording is taking Place **by Loppnow.**
3. Pledge of Allegiance **by all.**
4. Welcome **by Chair Loppnow.**
5. Certify Wisconsin Open Meeting Law **Certified by Clerk Ossmann**
6. Plan Commission Chair Report **Next week the Plan Commission has two meetings, one with quarries and one night with a CSM and a CUP. Ann wrote a conclusion on the Comprehensive Plan vs the Zoning ordinance. The Plan Commission did not come up with a definitive Plan and they do reference each other multiple times. The Comp Plan is adopted as an ordinance.**
7. Penalties on GL-433 to include, but not limited to constructing a driveway without a permit, constructing a parking lot without a permit, and nuisance vehicles. **Letter was re-mailed out by Bob this past week. Had address issues. They are down to one vehicle in that parking lot. We will review again at the next meeting. The Town Board will go talk to him again to continue efforts on this property.**
8. Request for a Rezone of 1.95 acres from Agriculture to Rural Residential for Brian and Amanda Olsen, 4294 Creekview Rd, De Pere, WI 54115, GL-39 in order to build a house in the Rural Residential zone. **Was denied by Plan Commission, due to having too narrow of a driveway (needs 150 foot minimum property width), but they gave good recommendations. The Board of Appeals approved the lot width being less than required. Shoreland permit, mound information and location and a turnaround for the fire department are needed by the resident prior to approval. Resident received a verbal approval from the Brown County Land and Conservation and talked with Fire Department. Motion by Nowak to conditionally approve rezone for 1.95 acres from Ag to RR on GL-39 for Brian and Amanda Olsen upon receipt of the Shoreland Permits and the mound information, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
9. Chapter K- Residential **No changes made**
10. Chapter L-Rural Residential **No changes made**
11. Chapter P- Land Division **Page P-22 (10) (d) added Applicant shall deliver a copy of this Retracement Certified Survey Map to the Town of Glenmore Zoning Administrator ten (10) days prior to the submission to Brown County. Motion by Loppnow to approve the change the change as listed above, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
12. Zoning Administrator Report **Independent Living requested to build a fence around the back of the property. John and Allison VanLanen requested to build a portable animal building. CUP permit for Ledgeview Farms for feed pad and a manure pit. They are also requesting a variance on the setback of the manure pit. BOA will meet on November 24<sup>th</sup>. MISC there was a boundary parcel move on GL 97 and 93.**
  - a. Driveway Permits **For Cheryl Diring to put a culvert in her ditch between two driveways due to being in the right of way. Motion by Loppnow to approve the driveway permit, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
13. Building Inspector report **Nothing submitted by Marty Johnson.**
  - a. Non-compliant issues
14. Constable's Report **Nothing to report.**
15. Assessor's Report **Received a call from the DOR about the Board of Review. We will be working with the Department of Review.**
16. Treasurer's Report **Received checks from the Court.**
17. Community Center issues
  - a. Community Center Rental Updates **A lot of cancellations are happening these days.**

- b. Routes to Recovery **Items are moving forward. We will need to meet once more to cut some checks on November 6<sup>th</sup> to make payments work for the grant. Upgrading video recording, handicap accessibility and computer software.**
18. Brown County Joint Municipal Court **At the September meeting, “The Town Board is recommending that the Court go back to a PO Box system due to security of the Town mail. The Town will also be opening up the Town Hall for court dates and/or having them pick up the key from the Town Clerk Town Clerk Ossmann is currently meeting Sharon and/or Lana at the Town Hall at 8:30 am once a week (their requested date and time) to open the mail box and get their mail out. I believe this is the best plan to continue with until they get a new PO Box. The Town Board had decided that we would not give them the key and Loppnow has stated that he feels that maybe we could give them the key for rentals. The Board needs to look further at the security of the Town Hall and the security of the mailbox. The Court has asked that the Town put a sign on the mailboxes to make it clear.**
19. Extension of Ditch Cutting Agreement **Motion by Loppnow to extend the ditch cutting agreement for 2021, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
20. Broadband within the Town of Glenmore **Klika has found out that this is going to be very costly and it will not be a good move for the Town.**
21. Various road, sign, culvert, ditch and bridge issues **The board discussed Glenmore Road and the several issues with the culverts that were installed there. Several other roads were discussed as there have been many issues this year. There were also several of the road signs stolen again.**
22. Minutes:
  - a. October 5<sup>th</sup>, 2020 Public Hearing
  - b. October 5<sup>th</sup>, 2020 Monthly Town Board Meeting
  - c. October 14<sup>th</sup>, 2020 Special Town Board Meeting
  - d. October 20<sup>th</sup>, 2020 Special Town Board Meeting**Motion by Loppnow to approve the minutes as presented, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
23. Budget / Current Bills **Added Brown County Sherrifs, WTA, Belson, and Brown County Highway to the list of bills. Motion by Klika to approve the bills as presented with the addition of the above bills, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.**
24. Clerk’s Correspondence
  - a. Absentee Voting Updates & Election Updates **Anyone wishing to vote absentee or register, please contact Clerk Ossmann @ 920-864-3420 or [glenmoreclerk@yahoo.com](mailto:glenmoreclerk@yahoo.com) and she will assist you in getting your absentee ballot or apply at [myvote.wi.gov](http://myvote.wi.gov).**
25. Chair’s Correspondence **Nothing to present.**
26. Resident Input **Nothing Presented.**
27. Adjournment **Motion by Nowak to adjourn, 2<sup>nd</sup> Klika. M/C by unanimous voice vote. 8:15 PM.**

**Upcoming Board Meeting: December 7th**

**Upcoming Election: November 3<sup>rd</sup>**

**Budget Hearings: November 12<sup>th</sup>**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Cindy Ossmann, Clerk