

October 5th, 2020

X-Present 0-Absent

Monthly Town Board Meeting

7:32 PM Glenmore Community Center

Loppnow X	Nowak X	Klika X	Kozlovsky X
DeMerritt X	Ossmann X	Guns 0	Schauer X
Attorney Gagan 0	Schaefer 0	Residents/Guests 5	

TOWN OF GLENMORE--MONTHLY TOWN BOARD MEETING

MONDAY, OCTOBER 5TH, 2020

GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input, are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order **by Chairman Rick Loppnow.**
2. Notice to all that Video Recording is taking Place **By Chair Loppnow.**
3. Pledge of Allegiance **by all.**
4. Welcome **by Chair Loppnow.**
5. Certify Wisconsin Open Meeting Law **certified by Clerk Ossmann.**
6. Plan Commission Chair Report **Schauer reported for Schaefer that they met last month. The artificial pond was denied due to the slant being requested was too steep, and had needed to continue on to the Board of Appeals. The Verhaagh property had no major issues and was approved by the Plan Commission. The Land Division section was pushed off until next month.**
7. Discussion and possible action in regards to a boundary agreement between the Town of Glenmore and the Town of Ledgeview regarding parcel #'s GL-100-2 and D-212-7 **Ledgeview has been advised that they need to continue pursuing the CUP for the park by Attorney Gagan as Glenmore would not be cost sharing the process of a new boundary agreement with Ledgeview.**
8. Penalties on GL-433 to include, but not limited to constructing a driveway without a permit, constructing a parking lot without a permit, and nuisance vehicles. **Loppnow met with the resident/renter on September 12th. After speaking with the resident, he was to have everything removed by the 19th vs the 18th. He also needed to clean the ditch. All vehicles, including the boat need to be removed, the ditch needs to be completely brought back to original condition. Citations would have been starting after the 19th. Violations could be \$200-\$1000/day per violation. No action was taken by resident on this item, so the Town Board decided to have the attorney send a letter to the resident in regards to this matter. Motion by Loppnow to send a certified letter from Attorney Gagan to Mr Heim on GL-433, 2nd by Nowak. M/C by unanimous voice vote.**
9. Discuss Crystal Lane and the possibility of reverting back to a driveway **Motion by Nowak to leave Crystal Lane in its current status, 2nd by Klika. M/C by unanimous voice vote.**
10. Request for an Artificial Pond Conditional Use Permit from 3321 Cooperstown Rd, De Pere, WI 54115, GL-554-1, in the A-1 Ag zone of the property. **Citation for this property has not been paid. A certified letter was sent to the resident requesting additional information as is required by the Zoning Ordinance, with a due date of October 2nd. Those items were not received. Motion by Loppnow to open up the mtg to Norb VanDeHei, 2nd by Nowak. M/C. Norb stated that the paperwork received by the Board of Appeals did not have enough information to see anything that was needed for them to review the paperwork. Per Loppnow, as we have not received the paperwork and with the citation not being paid, motion by Loppnow to deny the artificial pond conditional use permit for GL-554-1, 2nd by Nowak. M/C by voice vote.**
11. Request for a Rezone of 1.38 acres from Agriculture to Rural Residential for Daniel Bruskiwicz Estate, 3347 Creekview Rd, De Pere, WI 54115, GL-97-1 in order for Rick and Billie Jo Verhaagh to build a house in the Rural Residential zone. **Motion by Klika to accept the rezone for 1.38 acres on GL-97-1 to Rural Residential, 2nd by Nowak. M/C by unanimous voice vote.**
12. Chapter P- Land Division **No changes made.**
13. Zoning Administrator Report **Jeff Schaetz on GL 616 requested to build a prefab shed, Lisa Phillips requested a land use for electrical service—which is also WPS, VanDeHei Farms on GL-390 for electrical service, a rezone for Brian Olson on GL-339 for a new house, a Variance from Brian Olson for GL-339 to be less than 150 continuous width. Thomas Ronk is looking to separate the house from the barns with a retracement CSM.**

- a. Driveway Permits Cheryl Diring at 4001 Langes Corners Road is inquiring about tiling in the ditch. She should be filling out a driveway permit, and getting proper approval so the Town Board can review what is being done in the right of way.
14. Building Inspector report Report presented by Ossmann for Marty Johnson.
 - a. Non-compliant issues
15. Constable's Report Nothing presented.
16. Assessor's Report WI DOR contacted Clerk Ossmann in regards to some issues with a review of town assessments. Ossmann and DeMerritt worked together with the State and our software programmer to come up with a plan to resolve the issue. Seth is working to get all of the information to the State.
17. Treasurer's Report We received our second payments from the county.
18. Community Center issues Weeds were sprayed at the Town Hall by Greenleaf Greenscapes and they are donating the cost of this to the Town.
 - a. Community Center Rental Updates The Town is continuing rentals, with the addition of asking them to do additional cleaning and sanitizing after rentals.
19. Broadband within the Town of Glenmore The service is costly and Klika will be doing some additional research on this.
20. Various road, sign, culvert, ditch and bridge issues The Board is looking at a culvert on Glenmore Road that will need to be replaced. They are also reviewing some missing road signs and are replacing them as quickly as possible.
21. Minutes:
 - a. September 7th, 2020 Town Board Meeting Motion by Nowak to approve the September 7th, 2020 Town Board Meeting minutes as presented, 2nd by Klika. M/C by unanimous voice vote.
22. Budget / Current Bills Motion by Klika to approve the bills as presented, 2nd by Nowak. M/C by unanimous voice vote.
23. Clerk's Correspondence
 - a. Absentee Voting Updates & Election Updates Anyone wishing to vote absentee or register, please contact Clerk Ossmann @ 920-864-3420 or glenmoreclerk@yahoo.com and she will assist you in getting your absentee ballot or apply at myvote.wi.gov.
 - b. Schedule Budget Workshop Meetings 6PM October 14th
 - c. Review Date of November Monthly Town Board Meeting—Confirm if we are doing November 2nd—night before election. Yes, meeting on November 2nd.
 - d. Review timelines on Land Use Application Form, Suggesting adding a 48 hour review time on the form to allow accuracy on the form and the paperwork that is being reviewed. We have review times on several other forms. Board agreed that the 48 review time was appropriate.
24. Chair's Correspondence Nothing presented.
25. Resident Input Nothing presented.
26. Adjournment Motion by Klika to adjourn, 2nd by Nowak. M/C by unanimous voice vote.

Upcoming Board Meeting: November 2nd

Upcoming Election: November 3rd

Budget Hearings: November 12th

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully Submitted,

Cindy Ossmann, Clerk