

August 5<sup>th</sup>, 2019  
Monthly Town Board Meeting  
7:32 PM Glenmore Community Center

X-Present 0-Absent

Loppnow X                      Nowak X                      Klika X                      Kozlovsky X  
DeMerritt X                      Ossmann X                      Guns X                      Schauer X  
Attorney Gagan 0                      Residents/Guests 9

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING  
MONDAY, AUGUST 5<sup>TH</sup>, 2019, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

**AGENDA: All agenda items, except for Resident Input, are intended for discussion/consideration and possible action, unless noted.**

1. CALL TO ORDER by Chair Loppnow.
2. Notice to all that Video Recording is taking Place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chair Loppnow.
5. Certify Wisconsin Open Meeting Law by Clerk Ossmann.
6. Plan Commission Chair Report Schaefer stated that our certification for working lands will be certified through the state, as long as we bring back the general ag zone as required by the County.
7. Request for a Certified Survey Map for 1.53 acres for Shillcox Shamrock Lines, 5128 County X, De Pere, WI 54115. Property on GL-107, located on Tower Rd, is being split in order to sell a 1.53 acre property. Schaefer stated that the proposed mound system is not on the new CSM. The surveyor stated that the mound system is going to be in the same location. They did not have the proposed distance of the setback from the south line of the property. Schaefer was not aware that the surveyor did not turn in a CSM, despite that is what they applied for. Surveyor was notified on 7/30 to update from a retracement to a certified CSM, landowner was notified on 7/31, and builder/daughter was notified on 8/5 to make the corrections. Motion by Klika to contingently approve the CSM for Shillcox Shamrock Lines at 5128 County X, De Pere, WI 54115 on GL-107 upon proper application to the county of a CSM, along with correcting all of the items as required on the CSM for the Town and contingent upon approval of the rezone to follow, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote
8. Request for a Rezone of 1.53 acres from Agriculture to Rural Residential for Shillcox Shamrock Lines, 5128 County X, De Pere, WI 54115 in order for the buyer to build a house in the Rural Residential zone.
  - a. Motion by Nowak to approve the rezone 1.53 acres from ag to rr contingent on the CSM being completed on GL-107, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.
9. Review E-1 Establishment of Zones (Re-establish the A-1.1 General Agriculture Zone). Adding wording back onto Page F-7 based on the requirements of the county. Motion by Loppnow to approve the reestablishment of the General Ag zone, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.
10. Rezone 4.55 acres for Mark and Nancy Shillcox, 5118 Hwy X, De Pere, WI 54115, on GL-105-2, from A-1- Agriculture to A-1.1 General Agriculture Zone in order to comply with the Brown County Farmland Preservation Plan and certify the Town of Glenmore's Farmland Preservation Plan. Motion by Loppnow, 2<sup>nd</sup> by Nowak to approve the rezone for Mark and Nancy Shillcox at 5118 Hwy X, De Pere, WI 54115 on GL-105-2 from A-1 to A-1.1 to comply with the Brown County Farmland Preservation Plan. M/C by unanimous voice vote.
11. Zoning Administrator Report
  - a. Driveway Permits
    - i. Scott Boehm, 3749 Schmidt Rd, De Pere, WI 54115, GL-350-6 Motion by Loppnow, 2<sup>nd</sup> by Nowak to approve a driveway permit for Scott Boehm at 3749 Schmidt Road, De Pere, WI 54115, GL-350-6. M/C by unanimous voice vote.
12. Building Inspector report. Report presented for Marty Johnson.
  - a. Non-compliant issues
13. Constable's Report Guns stated that there were no issues this month.
14. Assessor's Report Presented by Chair Loppnow for DeMerritt. It appears that one or two of the categories in the Town may be going up for next year. DeMerritt will be working on this and prepping in the coming months.
15. Treasurer's Report Received GTA and exempt computer aid.
  - a. New Account Kozlovsky is working on the new account and will have everything ready.
16. Community Center issues The light in front of the Town Hall is not working, Clerk to call WPS. Door is now scratching at the bottom, Loppnow to call on this. We will be holding the check until further notice until the door can get fixed.
  - a. Town Hall Maintenance

- b. Emergency Sirens **Our median income is too high so we do not qualify for any grants.**
- c. Communication Systems **Motion by Loppnow to proceed with Bertram internet service at the Town Hall, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
- 17. Community Clean-Up Day **No community clean up day in fall, but will be planned for next spring.**
  - a. Review Details of the E-cycle availability
- 18. Various road, sign, culvert, ditch and bridge issues **ATV signs are ordered and will be getting put up.**
- 19. Minutes:
  - a. July 1<sup>st</sup>, 2019 Monthly Town Board Meeting **Motion by Loppnow to approve the July 1<sup>st</sup> Town Board minutes, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
- 20. Budget / Current Bills **Motion by Loppnow to approve the bills as presented with the addition of Ann Schaefer for \$109.05, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
  - a. **Clerk Ossmann presented information in regards to direct deposit and the cost per check. Per payroll check it will be \$1.75, coming to \$21 per year for direct deposit for employees. This is a direct charge from quickbooks for processing direct deposit. Cindy will be reviewing any other options that we may have.**
- 21. Clerk's Correspondence **Clerk Ossmann presented reports from various entities to the Board.**
- 22. Chair's Correspondence
- 23. Resident Input **Norb VanDeHey spoke that the Brown County Zoning Meeting is going to be at the Town of Ledgerview Hall at 6:30 PM. Everyone is welcome.**
- 24. Adjournment **Motion by Loppnow to adjourn, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote. 8:40 PM.**

### **Upcoming Board Meeting: September 9<sup>th</sup>**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

**Respectfully Submitted,**

**Cindy Ossmann, Clerk**