

June 3rd, 2019
Monthly Town Board Meeting
7:40 PM Glenmore Community Center

X-Present 0-Absent

Loppnow X Nowak X Klika X Kozlovsky X
DeMerritt X Ossmann X Guns 0 Schauer X
Attorney Gagan 0 Residents/Guests 10

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY, JUNE 3RD, 2019, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input, are intended for discussion/consideration and possible action, unless noted.

1. CALL TO ORDER by Chairman Rick Loppnow.
2. Notice to all that Video Recording is taking Place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chairman Loppnow.
5. Certify Wisconsin Open Meeting Law Certified by Clerk Ossmann.
6. Plan Commission Chair Report Ann Schaefer again explained the changes on Chapter P-Land Division and noted that the Plan Commission did deny both of the following CSM's that were withdrawn on the agenda today. She also noted that they did not have an upcoming meeting in June.
7. Request for a Certified Survey Map for GL-288-1, located on Glenmore Rd for Timothy Rueth, 5472 Glenmore Rd, Denmark, WI 54208 in order to split the parcel.—**WITHDRAWN** This item was withdrawn via an e-mail by the resident.
8. Request for a Certified Survey Map for GL-374-1-1, located on Dickinson Rd for Timothy Rueth, 5472 Glenmore Rd, Denmark, WI 54208 in order to split the parcel.—**WITHDRAWN** This item was withdrawn via an e-mail by the resident.
9. Review section P- Land Division. As Ann Schaefer explained earlier the Plan Commission was suggesting to remove par(6) sub(b) on Page P-3 and add the following on Page P-22 Par (10)(d): A retracement certified survey map (CSM) is required for any sale or exchange of land between owners of adjoining property that moves a boundary but does not create additional lots of record. Applicant shall submit an application form and retracement CSM prepared by a registered land surveyor to the Brown County Planning Commission and Land Services Department in accordance with Brown County Land Division and Subdivision ordinance ch 21.46. Discussion followed by the board. Motion by Loppnow, 2nd by Klika to approve the changes. M/C by unanimous voice vote.
10. Review section C – Definitions. No changes made.
11. Review section D – General Provisions. No changes made.
12. Review section L- Rural Residential. No changes made.
13. Zoning Administrator Report Report presented by Schauer.
 - a. Land Use Applications
 - i. Josh & Jennifer Phillips to build a detached garage GL-486.
 - ii. Michael & Sandi Zirbel, electrical for a mound system, GL-527-1.
 - iii. Adam Vanden Wymelenberg to build a 60; x 200' free stall barn on GL-491.
 - iv. Immanuel Evangelical Lutheran Church for a storage shed, GL-364
 - v. Kevin & Vicki Schmidt to replace siding and an addition onto the garage on GL-302-1.
 - vi. Konopie Holdings LLC, GL-186 to build an Agriculture Barn/storage shed for Industrial Hemp farming. (See attached permits from State DATCP and regulated by FDA.)
 - b. Variances Applications –
 - i. Josh and Jennifer Phillips, GL-486 to build a detached garage 17 ft from the right of way and 17ft from the west parcel property line.
 - c. Board of Appeals
 - i. June 19th, 2019 at 7:30 p.m. for Josh and Jennifer Phillips.
 - d. Utilities
 - i. WPS wants to replace a pole and install a 15 KVA transformer on the corner of Hwy 96 and Fairview Rd. (Final work)
 - e. MISC.
 - i. a. Farmland Preservation Zoning Ordinance is ready for signatures from Brown County before final submission to DATCP. New zoning map has been reviewed

and ordered from Brown County. Town now has an electronic format of the zoning map.

- f. **Driveway –None Presented**
14. Building Inspector report. **None Presented**
 - a. Non-compliant issues
15. Constable’s Report **Nothing to Report**
16. Assessor’s Report **Board of Review is completed for the year and documents have been turned in to the Town for the Assessment year.**
17. Treasurer’s Report **Money has been received from Denmark for the Annual Meeting Donation and from the Recycling Grant.**
18. Community Center issues
 - a. Town Hall Maintenance **The door is fixed and the interior can be finished. The Bills can be paid once the paperwork is completed.**
19. Emergency Sirens **The Town Board spoke with the representative. We do not have the sirens budgeted for this year. The Town Board inquired about an extended payment plan that would make payments go into 2020 where the Town could then install this year and have a 90 day payment plan. They will get back to us.**
20. Community Clean-Up Day **The Town Board agreed to do publicity for the Glenmore 4-H and they will be helping us do a fall clean-up day on September 7th. They are looking into the e-Cycle end of things.**
21. Various road, sign, culvert, ditch and bridge issues **The Town Board discussed several roads that needed to be fixed and the budget that is being run up do to issues on the road this year. We will be using some of our reserves this year to complete our road budget due to the damage on the roads this winter from the weather. The Board also discussed issues with an influx of tires in the ditches.**
22. Special Assessment Request Letter Procedure **Clerk Ossmann presented an updated form for Special Assessment request Letters. Motion by Loppnow, 2nd by Nowak to approve the new form. M/C by unanimous voice vote.**
23. Minutes:
 - a. May 6th, 2019 Zoning Public Hearing
 - b. May 6th, 2019 Town Board Meeting
Motion by Nowak, 2nd by Klika to approve the May 6th, 2019 Zoning Public Hearing Minutes and the May 6th, 2019 Town Board Meeting Minutes. M/C by unanimous voice vote.
24. Budget / Current Bills **Motion by Loppnow to approve the bills as presented, 2nd by Klika. M/C by unanimous voice vote.**
25. New Election equipment requirement through Brown County **Clerk Ossmann reviewed the accessible election equipment that will need to updated. Motion by Nowak, 2nd by Loppnow to approve the election equipment purchase. M/C by unanimous voice vote.**
26. Clerk’s Correspondence
 - a. September Town Board Meeting Date **Motion by Loppnow to move the September Town Board meeting to**
27. Chair’s Correspondence **Nothing to present.**
28. Resident Input **None presented.**
29. Adjournment **Motion by Loppnow to adjourn, 2nd by Nowak. M/C by unanimous voice vote.**

Upcoming Board Meeting: July 1st & August 5th

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully Submitted,

Cindy Ossmann, Clerk