

March 4th, 2019
Monthly Town Board Meeting
7:30 PM Glenmore Community Center

X-Present 0-Absent

Loppnow X	Nowak X	Klika X	Kozlovsky X
DeMerritt 0	Ossmann X	Guns 0	Schauer X
Attorney Gagan 0	Residents/Guests 4		

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY, MARCH 4TH, 2019, 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input, are intended for discussion/consideration and possible action, unless noted.

1. CALL TO ORDER by Chair Loppnow.
2. Notice to all that Video Recording is taking Place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chair Loppnow.
5. Certify Wisconsin Open Meeting Law by Clerk Ossmann.
6. Plan Commission Chair Report **Ann reported that the Plan Commission will be doing training with Brown County coming up on March 12th followed by a meeting for Zirbel Dairy Farm who is looking at doing a retaining pond.**
7. Request for a Certified Survey Map for 7.00 acres for Michael Seidl, 4982 Langes Corners Rd, Denmark, WI 54208. Property on GL-166, located on Dickinson Rd, is being split in order to sell the 7.00 acre property. **The Board is reviewing version #6 of this map. A previous version was denied due to having white-out on the final version. Renee Powers from the State of Wisconsin said that we were unable to accept any version of a legal document with white out on it. Ann stated that the driveway is to be in the Rural Residential Zone vs in the Ag Zone. Schauer commented that he met with the buyer Welsing, that due to the topography of the land, that there is an unsafe area to put the driveway to the northern end of the property. Due to being unable to put a residential driveway in the Ag Zone, the resident would need a variance from the Board of Appeals. Per Welsing, you would need a significant amount of fill to move the driveway to the North. There is also a written agreement for the easement for the driveway for Mike Seidl's driveway to the rear property. Schaefer and Welsing continued to review the maps and look at the topography. Norb VanDeHei spoke that an easement was discussed during the Plan Commission meeting and they didn't feel that was necessary due to Seidl having access through the property on the North side of the property. The Board of Appeals meeting will be held on March 25th, 2019, where Welsing could be included on the agenda. Motion by Loppnow to approve the Certified Survey Map for Mike Seidl on GL-166, 2nd by Nowak. M/C by unanimous voice vote. Approval included the driveway being in the residential section of the property. In order to move the driveway to a different area, Welsing would need approval from the Board of Appeals.**
8. Request for a Rezone of 1.99 acres of 7.00 acres from Agriculture to Rural Residential on GL-166 for Michael Seidl, 4982 Langes Corners Rd, Denmark, WI 54208 in order for the buyer to build a house in the Rural Residential zone. **Motion by Loppnow to approve the Rezone for Mike Seidl with the understanding the driveway for residential use needs to be moved to the RR area, 2nd by Nowak. M/C by unanimous voice vote.**
9. Zoning Administrator Report **Land Use Application for Seth DeMerritt to rezone .45 acres of GL-633 from AG to RR to bring the total up to 1 acre RR, CUP Land Use Application for Zirbel Dairy.**
 - a. Driveway Permits
10. Resignation of Plan Commission Member **Chair Loppnow notified the other Board members that Ann Fruzen is resigning effective March 12th, 2019 after the Plan Commission meeting.**
11. Appointment of Board of Appeals Members to 3 year terms **Motion by Klika to reappoint Sherry Nowak and Kevin Aschenbrenner, 2nd by Loppnow. Nowak abstain. Motion carried.**

12. Appointment of Plan Commission Members to 3 year terms **Motion by Loppnow to reappoint Ann Schaefer as Plan Commission Chair and Tim Reuth to the Plan Commission, 2nd by Klika. M/C by unanimous voice vote.**
13. Appointment to fill Vacancy on the Plan Commission **Loppnow stated that Vic Edinger and Rob Smurawa are interested. Nowak asked Vic Edinger, who was present if he was interested. Motion by Nowak to appoint Vic Edinger to the Plan Commission effective March 13th, 2019 2nd by Loppnow. M/C. Motion by Loppnow to appoint Edinger as an alternate through March 12th, 2019, 2nd by Klika. M/C by unanimous voice vote.**
14. Building Inspector report. **Loppnow stated that he is researching information on our Building Inspector and will have more information next month.**
 - a. Non-compliant issues
15. Constable's Report **Nothing presented.**
16. Assessor's Report **Seth will be mailing out the assessment notices by March 15th. The following report was received by the Assessor as he was unable to attend the meeting:**
 - a. **I will be out of town next week and will not make the meeting. As for an update, I did a total town review and the assessment notices have been printed and the envelopes stuffed. I intend to mail out to the residents by Mar. 15, the week after I return, so I am available for any questions. Also, the sales verification was sent to the state on 2/24, and the personal property forms are due this Friday. Many of which are already in.**
17. Treasurer's Report **Kozlovsky tried contacting Evans for the bounced check. We will try sending another invoice. We also received the check from Duke Energy for \$26,667.06.**
18. Community Center issues
 - a. Town Hall Maintenance **Klika is moving forward with the doors and flooring. Hoping to be done by April 1st depending on scheduling.**
19. Various road, sign, culvert, ditch and bridge issues **Tree cutting quotes were given to the Board. Motion by Klika to trim the trees on the roads presented, 2nd by Nowak. M/C by unanimous voice vote.**
 - a. **Loppnow stated that he had issues with the snowplowing on several roads within the Town. Loppnow would like to schedule a meeting with Carter to discuss what can be done.**
20. Ditch Cutting Bids
 - a. **Greenleaf Greenscapes 134 lane miles \$72.50 / hour, \$41 / lane mile. \$5494 for first cutting, 2nd cutting \$20033. Certificate of Insurance on File. Total \$25,527**
 - b. **Pro 1 Services \$75/hour per machine, \$25500 only offered a 3 year contract.**
 - c. **Marcus Kolarik \$90 / hour no to exceed \$28000 proof of insurance provided.**
 - d. **R & S \$80 / hour \$25500, Certificate of Insurance provided. (Rob Smurawa)**
 - e. **Shawn Wendt First cutting \$50 / hour \$5800, \$50 / hour not to exceed \$21900 \$27,700 total**
 - f. **Motion by Nowak to hire Greeleaf Greenscapes for the 2019 ditch cutting, 2nd by Klika. M/C by unanimous voice vote.**
21. Minutes:
 - a. February 4th, 2019 Zoning Public Hearing
 - b. February 4th, 2019 Town Board Meeting
 - i. **Motion by Nowa to approve the minutes as presented, 2nd by Klika. M/C by unanimous voice vote.**
22. Budget / Current Bills **Motion by Loppnow to approve the bills as presented, 2nd by Nowak. M/C by unanimous voice vote.**
23. Clerk's Correspondence
 - a. **Annual Report—Please review and let me know if you see any updates. If questions, please let me know. If there are any other notes you would like added, let me know.**
 - b. **Received February 7th, 2019, this is the report received from Shirley Wind, the attachment was blank. "Attached is the Shirley Wind Complaint/Information Report for January. During January there were no complaints and no response from the Baugnets concerning ongoing Shadow Flicker investigation."**

- c. **January Traffic Patrol Reports—Included to the Board**
 - d. **E-cycle event April 13th, 2019—See Flyer—Presented to all present.**
 - e. **Town Clean up Day-April 13th, 2019—Same day as E-Cycle—Rules for the day, proof of ID. Household/residential items only. No business Garbage. 2—40 Yard dumpsters delivered— No waste oil, no tires.**
 - f. **Court Hearings change time to 3 PM**
 - g. **Elections are on April 2nd, 2019**
24. Chair's Correspondence **Loppnow received a letter to in regards to where road work will be done and passed it on to Nowak.**
25. Resident Input **Glen VanDeHei commented on snow plowing that the roads are not being plowed until too late in the day. Glen also stated that his bins were not picked up for recycling 2 weeks for recycling at 5142 Glenmore Road.**
26. Adjournment **Motion by Nowak to adjourn, 2nd by Loppnow. M/C by unanimous voice vote.**

Upcoming Board Meeting: April 1st, 2019

Upcoming Election: April 2nd, 2019

Open Book: April 17th, 2019 6-8 PM

Board of Review: May 8th, 7-9 PM

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Cindy Ossmann, Clerk