

July 2<sup>nd</sup>, 2018

X-Present 0-Absent

Monthly Town Board Meeting

7:33 PM Glenmore Community Center

Loppnow X

Nowak X

Klika X

Kozlovsky X

DeMerritt X

Ossmann X

Guns X

Schauer X

Attorney Gagan 0

Residents/Guests 12

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING  
MONDAY, JULY 2<sup>ND</sup>, 2018, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

**AGENDA: All agenda items, except for Resident Input, are intended for discussion/ consideration and possible action, unless noted.**

1. CALL TO ORDER by Chair Loppnow.
2. Notice to all that Video Recording is taking Place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chair Loppnow.
5. Certify Wisconsin Open Meeting Law by Clerk Ossmann.
6. Plan Commission Chair Report given by Schauer for Schaefer.
7. Request for a rezone for 1.46 acres from Agriculture to Rural Residential in order to build a 30 ft x 40 ft shed for Adam Vandehey, 5200 Nile Rd, De Pere, WI 54115, parcel GL-174-1. **Motion by Nowak to accept a rezone for 1.46 acres from Agriculture to Rural Residential for Adam Vandehey on GL-174-1, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
8. Request for a Conditional Use Permit for Town of Ledgeview, 3700 Dickinson Rd, De Pere, WI 54115 to construct a public park on GL 100-2 with associated facilities; including a playground structure, parking lot, restroom facilities, and both paved and unimproved trails in accordance with the Agriculture Ordinance reference page F-4 line 6. K. **Chair Loppnow made a motion to table indefinitely the CUP and the boundary changes with the Town of Ledgeview, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
9. Agreement with the Town of Ledgeview regarding boundary changes for parcels GL-100-2 and D-212-7. **Please see the motion that was made above in item #8.**
10. Zoning Administrator Report
  - a. Schauer reported that he issued three Land Use Applications to the following individuals:
    - i. Michelle Cheslock for to replace windows on GL-381-1
    - ii. Michael and Annette Konshak for concrete pads for sheds on GL-529-1
    - iii. Zirbel Dairy Farms for an automatic transfer switch for a generator on GL-510/511.
  - a. Driveway Permits
    - i. **Motion by Klika to accept the driveway permit for Lane Stein on County X, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote. Lane Stein—Kathy VanderKintern has turned in a driveway permit. Ron and Ben have details. Paperwork in packet.**
11. Recycling and Solid Waste Chair Loppnow again explained where the Town was at with the Recycling and Solid Waste. The Town has looked into starting a Transfer Station at more than one location, but has been unable to locate property within the Town of Glenmore. The Town Board has also been trying to work with the Town of Morrison in regards to the 2019 contract, but has not had any luck receiving the budget prices from Morrison prior to September, when the Town would need to have contracts in to the State. The Town has also reviewed information with several curb side pick-up companies. Loppnow made a motion to approve the contract with Harter's Fox Valley Disposal for Recycling and Solid Waste in the Town of Glenmore, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote. They then discussed the transition period and allowing residents time to transition. Motion by Loppnow to continue with the Joint Glenmore / Morrison Solid Waste Recycling Center through September 30<sup>th</sup>, 2018, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.
12. Building Inspector report. **Nothing to report.**
  - a. Non-compliant issues
13. Constable's Report Guns reported a complaint of a peacock running on Creekview. He was unable to catch the peacock.
14. Assessor's Report DeMerritt had nothing to report. Requested to be kept in the loop on what would be happening on the possible transition of land between Ledgeview and Glenmore.
15. Treasurer's Report Kozlovsky noted that there was an adjustment on the monthly report for interest.
16. Community Center issues Chair Loppnow reported that the AED was updated.
17. Various road, sign, culvert, ditch and bridge issues Nowak is working on updating all of the fire signs within the Town as promised. If you did not get yours updated, he will be replacing it and hanging it up, with the special assessment going onto your tax bill. Nowak is getting closer to having completed.

18. Compliance and/or DNR regulations at GL-374-1 **Atty Gagan is working on the details of the fire and a possible raze order that is being requested.**
19. Snow Plowing Contract **The board reviewed the contracts with Carter and the price increases. Motion by Klika to accept the prices as proposed with Carter Excavating, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
20. 2018-2019 Contract with Brown County **Forwarded contract to Clerk Ossmann and will have her fill out as approved previously.**
21. Class B Combination Beer and Liquor from Dennis Oleck, 5904 Dickinson Rd., De Pere, WI at the Farmstead, 5904 Dickinson Rd., De Pere, WI **Motion by Loppnow to approve the Class B Combination Beer and Liquor License from Dennis Oleck for the Farmstead at 5904 Dickinson Road, De Pere, WI 54115, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
22. Operator's License
  - a. **Motion by Loppnow to approve an Operator's License for Daniel Lorenz and Peter Allen, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
  - b. **Motion by Klika to approve an Operator's License for Sherry Nowak, 2<sup>nd</sup> by Loppnow. Loppnow Yes, Nowak Abstained, Klika Yes. M/C.**
  - c. **Motion by Nowak to approve an Operator's License for Lisa Boncher, 2<sup>nd</sup> by Klika. Loppnow Abstain, Nowak Yes, Klika Yes. M/C**
23. Cigarette Application **Motion by Klika to approve the cigarette application from Dennis Oleck for the Farmstead at 5904 Dickinson Road, De Pere, WI 54115, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.**
24. Minutes:
  - a. June 4<sup>th</sup>, 2018 Zoning Public Hearing
  - b. June 4<sup>th</sup>, 2018 Monthly Town Board Meeting
  - c. June 19<sup>th</sup>, 2018 Special Town Board Meeting**Motion by Nowak to approve the June 4<sup>th</sup>, 2018 Zoning Public Hearing, June 4<sup>th</sup>, 2018 Town Board Meeting, and June 19<sup>th</sup>, 2018 Special Town Board Meeting, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
25. Summary Budget / Current Bills **Motion by Loppnow to approve the bills as presented, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
26. Clerk's Correspondence
  - a. Review Date for September Meeting **Motion by Loppnow to move the September Town Board meeting to September 10<sup>th</sup>, 2018 at 7:30 by Loppnow, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
  - b. Absentee Voting is Open. Speak to Clerk Ossmann to cast your vote.
27. Chair's Correspondence
28. Resident Input **Elaine Kittell questioned about a resident annexing their property from one town to another town. Chair Loppnow stated that a resident has requested property to be annexed, but we don't believe that there is a way for one Town to annex another Town. Kittell also questioned if a resident would need a permit to move a building and Schauer responded that it depends on size. VanDeHei stated that he may need a CUP, but Schauer stated that they would need a letter from Brown County to increase animal units. Erica Thompson questioned if the Town of Glenmore has looked into having the town roads being used as ATV trails. She will be forwarding the paperwork to Ben and we will review to have on an agenda in August. Norb VanDeHei spoke in regards to the Brown County Plan Commission. They are talking about the Southern Brown County Bridge but he doesn't feel that it will happen anytime in the near future. He also stated that many of the items that they discuss are related to City of Green Bay vs anything in the Towns.**
29. Adjournment **Motion by Loppnow to adjourn, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**

**Upcoming Elections: August 14<sup>th</sup> and November 6<sup>th</sup>**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

**Respectfully Submitted,**

**Cindy Ossmann, Clerk**