

May 7<sup>th</sup>, 2018  
Monthly Town Board Meeting  
7:30 PM Glenmore Community Center

X-Present 0-Absent

Loppnow X	Nowak X	Klika X	Kozlovsky X
DeMerritt X	Ossmann X	Guns X	Schauer X
Attorney Gagan 0	Residents/Guests		

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING--**REVISED**  
MONDAY, MAY 7<sup>TH</sup>, 2018, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30PM  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

**AGENDA: All agenda items, except for Resident Input, are intended for discussion/consideration and possible action, unless noted.**

1. CALL TO ORDER by Chair Loppnow.
2. Notice to all that Video Recording is taking place by Chair Loppnow.
3. PLEDGE OF ALLEGIANCE by all.
4. WELCOME by Chair Loppnow.
5. Certify Wisconsin Open Meeting Law
6. Plan Commission Chair Report Ann Schaefer commented that Scripps Media requested to remove two and add one antenna. We have since received an antenna and they have are planning to change to a lighter antenna. They have changed to a side mount and made a diagonal mount. They have changed the mounting to reduce the stress on the tower along with slightly changing the type of antenna to address the weight and stress on the Tower per Richard Wood. With these changes the Plan Commission would then change their recommendation to approve the antennae.
7. Request for a Conditional Use Permit for Scripps Media, Inc., 312 Walnut St., Cincinnati, OH to replace to 2 existing antennas on the telecommunications tower located in the 3329 Block Shirley Rd, De Pere, WI 54115 on Parcel GL-342-1.
  - a. Original documents showed that they were only adding one antenna. They have since provided documents that show the tower can now support two antenna. They have not brought in any equipment yet. E-mail was sent out the week of April 23<sup>rd</sup>. They will still be responsible for any damage to Town Roads while transporting the large equipment in and out of the Town.
  - b. Discussion among the board in regards to the specifications and the lighter antenna to allow for two. If anything changes with the specifications, they will need to contact the Town.
  - c. David Driessen is the main contact and his number is 920-475-7859.
  - d. Motion by Loppnow to approve the CUP for Scripp Media with adding the 2<sup>nd</sup> antenna since we now have the proper structural analysis, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote. Planning to unload on the May 16<sup>th</sup>, 2018. The trailer will be going onto the property. Scripps will be responsible for all road damage.
8. Request for a Certified Survey Map for 1.183 acres for Loren VanderKinter, 5777 Ridgeview Rd, De Pere, WI 54115, on Parcel GL-359-2. Property is located at 3551 Shirley Road, De Pere. Property is being split in order to separate the house from the farm land.
  - a. New maps have been received. The driveway is not on the map, but Schauer confirmed that is within limits of the new boundaries. Clerk Ossmann confirmed for the agent that there are holding tanks on the property. They holding tanks are near the center of the property so it would appear that they are within the boundaries. Certified Copy was not received prior to the meeting. Motion by Loppnow to approve the CSM for 1.183 acres for Loren VanderKinter on GL-359-2, 3551 Shirley Road, De Pere, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.
9. Zoning Administrator Report Report given by Schauer, see Attached.
  - a. Driveway Permits presented
    - i. Eric Guns /Dave Schuesler To replace an existing culvert and to widen by Eric Guns. Motion by Loppnow to open the floor to Eric Guns, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote. Eric Guns requested that a 10 or 12 inch culvert be allowed as the ditch is very shallow. The board reviewed a few questions to ensure the best size for the driveway. Motion by Loppnow to approve the Driveway permit for Eric Guns that he can stay with a 10"

**Culvert and to approve a driveway permit for Dave Schuesller as presented, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**

- ii. Dave Schuesller **See above.**
10. Recycling and Solid Waste **Updates given by Chair Loppnow. The Town is looking into several options including purchasing property within the Town, along with pickup, and remaining with Morrison. All options remain on the table and will continue to be looked at.**
11. Building Inspector report. **Report was presented from Marty Johnson.**
  - a. Non-compliant issues
12. Constable's Report **Nothing to report.**
13. Assessor's Report **BOR is this Wednesday and Seth has been working with Spectrasite. He will continue to work with them. After BOR his reports will be due. He will continue to work on this coming up in June.**
14. Treasurer's Report **\$50 was received for Annual Meeting**
15. Community Center issues **Nothing to report.**
16. Various road, sign, culvert, ditch and bridge issues **Nothing to report.**
17. Proposed Brown County District 20 Committee and Potential Member **Discussion between Steve Deslauries and the Town Board. No action taken. The Town will continue to work with the Attorney on this issue to review the proper protocol.**
18. Minutes:
  - a. April 2<sup>nd</sup>, 2018 Monthly Town Board Meeting
  - b. April 5<sup>th</sup>, 2018 Joint Recycling Meeting
  - c. April 17<sup>th</sup>, 2018 Annual Meeting (Review Only)
  - d. April 30<sup>th</sup>, 2018 Special Town Board Meeting  
**Motion by Nowak to approve the April 2<sup>nd</sup>, 2018 Monthly Town Board Meeting, April 5<sup>th</sup> Joint Recycling Meeting, and April 30<sup>th</sup>, 2018 Special Town Board Meeting, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.**
19. Summary Budget / Current Bills **Motion by Loppnow to approve the bills with the addition of 1579 for \$1620 and for Ben for mileage and postage, 2<sup>nd</sup> by Klika. M/C by unanimous voice vote.**
20. Clerk's Correspondence
  - a. Review Date for July & September Meeting **Will confirm dates at the June Meeting.**
  - b. Emergency Plan for the Town **At this point, the fire departments will take care of the emergency plans within the Town, per Chair Loppnow.**
21. Chair's Correspondence **Nothing to present.**
22. Resident Input **No resident input.**
23. Adjournment **Motion by Nowak to adjourn, 2<sup>nd</sup> by Loppnow. M/C by unanimous voice vote.**

**Board of Review: May 9<sup>th</sup>, 2018**

**Next Monthly Board Meeting: June 4<sup>th</sup>, 2018**

**Upcoming Elections: August 14<sup>th</sup> and November 6<sup>th</sup>**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

**Respectfully Submitted,**

**Cindy Ossmann, Clerk**